



FACILITIES SABBATICAL
July 21-25, 2019

PROJECT	Paint doors at Preschool Entrance 1-2 people Indoors/Outdoors
DIFFICULTY	Medium
SUPPLIES	Electric sanders, sandpaper, primer, cordless drills to remove/clean/reinstall light fixtures, extension cords, paint, brushes, rollers, drop cloths, paint thinner, gloves, tape, razor blades, primer, rags, step ladders, face masks
INSTRUCTIONS	Sand existing painted surfaces; wipe clean Tape off windows and other surfaces adjacent to doors Apply primer and new paint Clean brushes Remove tape Scrape paint off windows, as needed



FACILITIES SABBATICAL
July 21-25, 2019

PROJECT	Paint doors at North Entrance 1-2 people Indoors/Outdoors
DIFFICULTY	Medium
SUPPLIES	Electric sanders, sandpaper, primer, cordless drills to remove/clean/reinstall light fixtures, extension cords, paint, brushes, rollers, drop cloths, paint thinner, gloves, tape, razor blades, primer, rags, step ladders, face masks
INSTRUCTIONS	Sand existing painted surfaces; wipe clean Tape off windows and other surfaces adjacent to doors Apply primer and new paint Clean brushes Remove tape Scrape paint off windows, as needed



FACILITIES SABBATICAL
July 21-25, 2019

PROJECT	Paint doors at East Entrance (handicap accessible door) 1-2 people Indoors/Outdoors
DIFFICULTY	Medium
SUPPLIES	Electric sanders, sandpaper, primer, cordless drills to remove/clean/reinstall light fixtures, extension cords, paint, brushes, rollers, drop cloths, paint thinner, gloves, tape, razor blades, primer, rags, step ladders, face masks
INSTRUCTIONS	Sand existing painted surfaces; wipe clean Tape off windows and other surfaces adjacent to doors Apply primer and new paint Clean brushes Remove tape Scrape paint off windows, as needed



FACILITIES SABBATICAL
July 21-25, 2019

PROJECT	Paint doors at West Entrance (alley) 1-2 people Indoors/Outdoors
DIFFICULTY	Medium
SUPPLIES	Electric sanders, sandpaper, primer, cordless drills to remove/clean/reinstall light fixtures, extension cords, paint, brushes, rollers, drop cloths, paint thinner, gloves, tape, razor blades, primer, rags, step ladders, face masks
INSTRUCTIONS	Sand existing painted surfaces; wipe clean Tape off windows and other surfaces adjacent to doors Apply primer and new paint Clean brushes Remove tape Scrape paint off windows, as needed



FACILITIES SABBATICAL
July 21-25, 2019

PROJECT	Paint doors at West Entrance (northwest alcove of Sanctuary) 1-2 people Indoors/Outdoors
DIFFICULTY	Medium
SUPPLIES	Electric sanders, sandpaper, primer, cordless drills to remove/clean/reinstall light fixtures, extension cords, paint, brushes, rollers, drop cloths, paint thinner, gloves, tape, razor blades, primer, rags, step ladders, face masks
INSTRUCTIONS	Sand existing painted surfaces; wipe clean Tape off windows and other surfaces adjacent to doors Apply primer and new paint Clean brushes Remove tape Scrape paint off windows, as needed



UNIVERSITY
BAPTIST CHURCH

FACILITIES SABBATICAL
July 21-25, 2019

PROJECT	Caulk windows in Preschool/Circle Drive 1-8 people Indoors/Outdoors
DIFFICULTY	Hard
SUPPLIES	Sanding blocks, caulk, caulk guns, rags, gloves, step ladders, drop cloths, putty knives
INSTRUCTIONS	Scrape/sand old caulk from windows Apply new caulk



FACILITIES SABBATICAL
July 21-25, 2019

PROJECT	Paint windows in Preschool/Circle Drive *Must happen AFTER new caulk is applied 1-8 people Indoors/Outdoors
DIFFICULTY	Medium
SUPPLIES	Tape, sanding blocks, primer, paint, rags, gloves, paint thinner, step ladders, drop cloths
INSTRUCTIONS	Sand existing painted surfaces; wipe clean Tape off glass and other surfaces adjacent to areas to be painted Apply primer and new paint Clean brushes Remove tape Scrape paint off windows, as needed



FACILITIES SABBATICAL
July 21-25, 2019

PROJECT	Clean inside and outside of glass in exterior entry doors 1-4 people Indoors/Outdoors
DIFFICULTY	Easy
SUPPLIES	Glass cleaner, rags
INSTRUCTIONS	Clean glass
LOCATIONS	<ul style="list-style-type: none"><input type="checkbox"/> North entrance, inside and out<input type="checkbox"/> East entrance (handicap accessible door), inside and out<input type="checkbox"/> Preschool entrance, inside and out<input type="checkbox"/> West (alley) entrance, inside and out<input type="checkbox"/> Harris Hall entrances, north and east, inside and out<input type="checkbox"/> Loggia entrance (beside Sanctuary foyer), inside and out



FACILITIES SABBATICAL
July 21-25, 2019

PROJECT	Clean glass in classroom doors on first floor 4-8 people Indoors
DIFFICULTY	Easy
SUPPLIES	Glass cleaner, rags
INSTRUCTIONS	Clean glass
LOCATIONS	<input type="checkbox"/> Room 100 <input type="checkbox"/> Room 101 <input type="checkbox"/> Room 102 <input type="checkbox"/> Room 104 <input type="checkbox"/> Stairwell doors in east hall <input type="checkbox"/> Room 108 <input type="checkbox"/> Room 109 <input type="checkbox"/> Room 110 <input type="checkbox"/> Kitchen <input type="checkbox"/> Stairwell doors by west/alley entrance <input type="checkbox"/> Church Offices <input type="checkbox"/> Preschool welcome area <input type="checkbox"/> Classrooms in Preschool Suite



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BAPTIST CHURCH

FACILITIES SABBATICAL
July 21-25, 2019

PROJECT	Clean glass in classroom doors on second floor, north 4-8 people Indoors
DIFFICULTY	Easy
SUPPLIES	Glass cleaner, rags
INSTRUCTIONS	Clean glass
LOCATIONS	<input type="checkbox"/> Room 200 <input type="checkbox"/> Room 201 <input type="checkbox"/> Stairwell doors in east hall <input type="checkbox"/> Room 203 <input type="checkbox"/> Room 205 <input type="checkbox"/> Room 207 <input type="checkbox"/> Room 209 <input type="checkbox"/> Room 210 <input type="checkbox"/> Stairwell doors by west/alley entrance



UNIVERSITY
BAPTIST CHURCH

FACILITIES SABBATICAL
July 21-25, 2019

PROJECT	Clean glass in classroom doors on second floor, central and south 4-8 people Indoors
DIFFICULTY	Easy
SUPPLIES	Glass cleaner, rags
INSTRUCTIONS	Clean glass
LOCATIONS	<input type="checkbox"/> Room 211 <input type="checkbox"/> Room 212 <input type="checkbox"/> Room 213 <input type="checkbox"/> Room 214 <input type="checkbox"/> Room 215 <input type="checkbox"/> Central stairwell doors (by Music Suite) <input type="checkbox"/> Stairwell doors between Room 214 and Children's Library <input type="checkbox"/> Children's Library <input type="checkbox"/> Room 216 <input type="checkbox"/> Room 217 <input type="checkbox"/> Room 218 <input type="checkbox"/> Room 219 <input type="checkbox"/> Resource Room <input type="checkbox"/> Stairwell doors by Resource Room



UNIVERSITY
BAPTIST CHURCH

FACILITIES SABBATICAL
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PROJECT	Clean glass in classroom doors on third floor 4-8 people Indoors
DIFFICULTY	Easy
SUPPLIES	Glass cleaner, rags
INSTRUCTIONS	Clean glass
LOCATIONS	<input type="checkbox"/> Room 300 <input type="checkbox"/> Room 301 <input type="checkbox"/> Room 302 <input type="checkbox"/> Room 303 <input type="checkbox"/> Room 304 <input type="checkbox"/> Room 305 <input type="checkbox"/> Stairwell doors near Room 300 and restrooms <input type="checkbox"/> Stairwell doors by elevator <input type="checkbox"/> Room 311 <input type="checkbox"/> Room 312 <input type="checkbox"/> Room 313 <input type="checkbox"/> Central stairwell doors (by Music Suite) <input type="checkbox"/> Music Suite <input type="checkbox"/> Room 314 <input type="checkbox"/> Room 315 <input type="checkbox"/> Room 316 <input type="checkbox"/> Room 317 <input type="checkbox"/> Room 318 <input type="checkbox"/> Room 319 <input type="checkbox"/> South stairwell doors



FACILITIES SABBATICAL
July 21-25, 2019

PROJECT	Clean wooden doors at Watson Chapel entrances 2-4 people Indoors/Outdoors
DIFFICULTY	Easy
SUPPLIES	Murphy's oil soap, rags, glass cleaner, neutral pH cleaner, step ladder
INSTRUCTIONS	Mix solution of soap and water Use rags to clean wooden doors Wipe with clean, dry cloth to remove excess soap solution Clean glass in doors
LOCATIONS	<input type="checkbox"/> Entrance from Preschool Entrance (by stairs) <input type="checkbox"/> East doors <input type="checkbox"/> South doors



FACILITIES SABBATICAL
July 21-25, 2019

PROJECT	Clean Watson Chapel entrances 2-4 people Indoors
DIFFICULTY	Easy
SUPPLIES	Rags, neutral pH cleaner, step ladder, brooms
INSTRUCTIONS	Wipe walls Sweep floors
LOCATIONS	<input type="checkbox"/> East entrance <input type="checkbox"/> South entrance



FACILITIES SABBATICAL
July 21-25, 2019

PROJECT	Build stage in Room 300 4-6 people Indoors
DIFFICULTY	Hard
SUPPLIES	(16) 8' 2x6, 6 sheets plywood (3/4"), skill saws, cordless drills, donkey, black astroturf, glue, tape measures, speed squares, pencils, screws, crescent wrenches and sockets
INSTRUCTIONS	Build new stage according to plans provided by John & Jason